

ISO/IEC JTC1/SC24 N 3029

Our ref.: DIH

Date: 2008-04-07

Secretariat of ISO/IEC JTC 1/SC 24

Computer graphics, image processing and environmental data representation"

Title: Logistics, registration and meeting schedule/plan for ISO/IEC JTC 1

SC 24 Meeting in Monterey, USA, 23 – 27 June 2008

Source: ISO/IEC JTC 1/SC 24 Secretariat

Replaces: --

Document Type: Logistical Information for Meeting

Projects: --

Status: Registration forms by 2008-05-17 and room bookings for block rate

at Hotel Hyatt Regency Monterey by 2008-05-16 at the latest

Action ID: ACT

Due Date: 2008-05-17

Distribution: P, O, L, Members

Secretariat JTC 1, ITTF, SC 24 Chairman and WG Convenors

Date of Distribution: 2008-04-07

Distribution Medium: Web

Meeting Announcement For ISO/IEC JTC 1/SC 24 Plenary and Working Group Meetings MOVES Institute, United States Naval Postgraduate School, Monterey, California USA, June 23-27 2008

MEETING DATES

Monday through Friday June 23-27 2008

NATO Standardization Agreement meetings and DGIWG Imagery Roadmap discussions will convene the week prior, June 16-20 also at the NPS.

CONTACTS / LOCAL ORGANIZER

The meetings are being hosted by the ANSI/NCITS.

The contacts are:

Meeting Planner: Laura Moore

<u>Laura.a.moore@nga.mil</u> Direct: +1-314-676-0290 Cell: +1-314-616-2905

At the MOVES Institute Terry Norbraten tdnorbra@nps.edu

Direct: +1-831-656-7593

DSN: 756-7593 Fax: x7599

Cell: +1-831-840-6749

MOVES Institute at the Naval Postgraduate School is providing the meeting site and facilities. Meeting facilities provided include: three meeting rooms (for WG and Plenary meetings), audio/visual equipment including two VGA projectors and three large screens, a Secretariat location, internet access, photocopying facilities, and office space, morning and afternoon breaks, and an organized social event for participants.

MEETING PLAN

The JTC 1/SC24 draft meeting plan is provided at Attachment 1 to this document.

MEETING LOCATION

MOVES Institute
Mechanical Engineering Bldg
700 Dyer Road, Rooms Wa-275, Wa-285
US Naval Postgraduate School
Monterey, California USA
Maps are provided at Attachment 2

REGISTRATION

National Delegations and Liaison Officers to ISO/IEC JTC 1/SC24 should be identified to the JTC 1/SC24 Secretary through their National or Liaison Standards

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bodies. National Bodies and Liaison Organizations must inform the SC24 Secretary of who will be representing them in their delegations at the Plenary meetings; who will be authorized to attend the Working Group meetings; who will be authorized to attend the HOD/C meetings (in accordance with ISO/IEC JTC 1 Directives, 5th Edition, Version 3.0, clause 2.6.1.2).

Registration Forms (Attachment 3) are the means to formally notify the US Naval Postgraduate School (NPS) that you are authorized and expect to attend proceedings of ISO/IEC JTC 1 SC24 and its Working Groups at the NPS. Meeting management and registration response processes for the NPS require that registration be completed and provided back to the NPS for access to the NPS and MOVES Institute, by 17 May, 2008. Please note that there are two forms, the first for visiting nations' delegates, the second for US national delegates. These forms only address the JTC 1/SC24 proceedings of the week of June 23-27, 2008.

Please forward completed form(s) for ISO/IEC JTC 1 SC24 and ISO Joint Task Force meetings to:

Terry Norbraten at the US Naval Postgraduate School/ MOVES Institute,

Email: tdnorbra@nps.edu Fax: +1-831-656-7599 Direct: +1-831-656-7593

and

Laura Moore

Email: <u>Laura.A.Moore@NGA.mil</u>

Direct: +1-314-676-0290 Fax: +1-314-676-3015

If you are making arrangements to attend meetings in both weeks (DGIWG, NATO and SC24), you are requested to provide separate registration forms.

ACCOMMODATIONS

HYATT REGENCY MONTEREY 1 Old Golf Course Road, Monterey, California, USA 93940-4908

Booking Reservation Methods for: National Geospatial-Intelligence Agency June 14 – 29, 2008. The cutoff date for reservations under the block rate is Friday, May 16, 2008. Making hotel reservations is the responsibility of each delegate. Reservations can be made using the following methods:

By Internet:

http://www.monterey.hyatt.com
Enter check-in and checkout date and number of rooms required
Enter **G-NGIA** in the group/corporate # field then click on check availability
Complete related information

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By Phone:

Direct to Monterey +1-831-372-1234 Fax to Monterey +1-831-375-3960

Inform the agent you would like to reserve at Hyatt Regency Monterey Resort & Conference Center.

Inform the agent of your date of arrival.

Inform the agent you are attending the **National Geospatial Intelligence Agency Meeting**; Group Code: **G-NGIA**

Please Note:

There is a \$11 US Resort Fee Per Room Per Night.

There is a 1 Night+TX Early Departure Fee at This Hotel.

Cancellation by 4pm Pacific Time 48 hours prior to scheduled arrival

Block room rate plus resort fee and taxes will be approximately \$142 US per night.

ENTRY VISAS

Entry visas to the United States are required for visitors from some countries, but not for others. Please contact your travel agent about the visa conditions that apply to your nationality.

SOCIAL EVENT

An optional social dinner is being organized at the charge of \$50 US.

ARRIVING IN MONTEREY

The Monterey Peninsula Airport (MRY) receives flights from San Francisco, Los Angeles, Phoenix, Denver, Las Vegas, Long Beach, LA/Ontario and San Diego. If you do arrive through Monterey Airport, serviced by American Airlines, United, US Airways and ExpressJet, the airport is within \$10 cab fare of the Hyatt Regency Monterey and the Naval Postgraduate School (NPS).

Several national car rental services are also available at Monterey Airport. However, parking on the NPS base is limited, and delegates are recommended to make the short walk from the Hyatt Regency Monterey to the meeting rooms in the WAVES Institute wing of the NPS Mechanical Engineering Building.

Proximity to other major cities and airports in approximate distances: San Francisco - 117 miles; from SF Airport - 102 miles; from San Jose - 70 miles; from Los Angeles city limit - 350 miles

Driving from San Jose or the Bay Area is also an option, approximately 2 hours drive. Located about 60 miles south of San Jose, the Monterey Peninsula is tucked away from major Interstate highways. If you aren't in a hurry, try the Pacific Coast Highway (Route 1) from the North or South to get to Monterey. Highway 101 also runs from Los Angeles to San Jose and offers an exit to Monterey through Salinas.

WEATHER

"Sunny California" is not a true description of this part of the state. Throughout the year, daytime temperatures vary; summers are generally damp and foggy. With very rare exceptions the days are never hot (over 65-70 F/ 18-21C). Nighttime

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temperatures range from about 40 - 60 F/ 4-16C. The annual mean temperature is 64 degrees Fahrenheit (17C), +- 8 degrees.

ELECTRICAL APPLIANCES

The electric power supply is 110, with a frequency of 60 hertz. Accordingly, portable computers may require a voltage converter. Power outlets are mostly for plugs with two parallel pins and a ground. Appliances that use 220 volts will require a voltage converter.

CURRENCY

The unit of currency is the US dollar. Automatic Teller Machines are generally available for withdrawal of US dollars. The Hyatt Regency Monterey advertises currency exchange services as well.

CREDIT CARDS AND CHECKS

Almost all shops, restaurants, and hotels accept major credit cards (Visa, MasterCard and American Express). Checks are generally only accepted if local but traveler's checks in US dollars are usually accepted by most businesses.

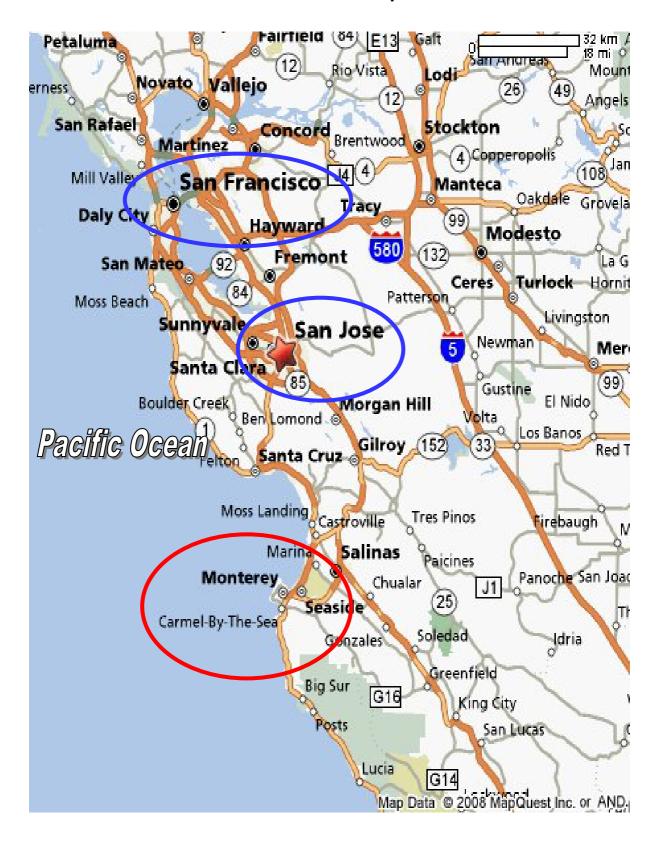
We hope to be able to welcome you in June to the NPS in Monterey California.

Attachment 1 – ISO/IEC JTC 1 SC 24 MEETING PLAN

Meeting Schedule for the SC 24 and WGs meetings In Monterey California (USA) on 23-27 June 2008 Meeting Rooms in MOVES Institute, Naval Postgraduate School Mechanical Engineering Building 700 Dyer Road, Wa-267

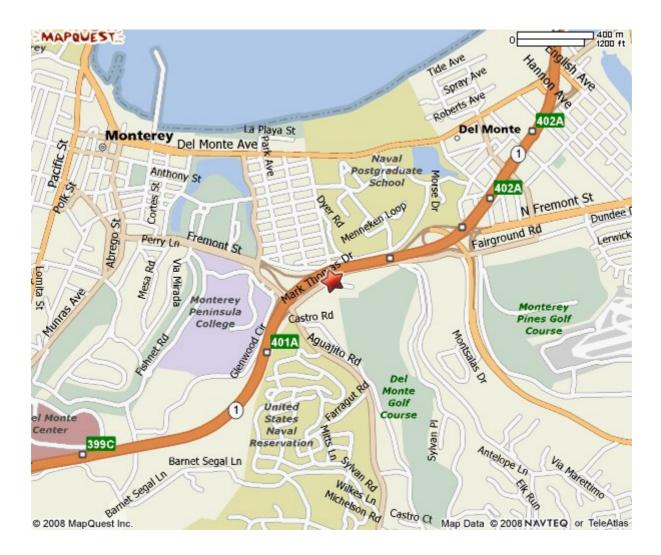
AM/PM (0900 to 1200) (1300- 1700)	Monday June 23	Tuesday June 24	Wednesday June 25	Thursday June 26	Friday June 27
		WG8 - EDCS	WG8 – Preparation		
	Mtg for DRM	(SRM, SEDRIS)	for WG8 Plenary		
WA 275	Templates TR Room WA 275	Registries Room WA 275	Room WA 275		
	WG8 – Editing	WG8 - SRM		WG8 Plenary	
		Amend Editing Mtg		WA 275	
WA 275	Templates TR	Rm WA 275			
SC24 Business Room WA 285			TC 211/SC 24 JTF (POC -Leite) 1700- 2000 Room WA 285	Business Plan Drafting Mtg	SC24 Plenary – 0930-1330 WA 285
AM WG6 Room WA 285			Room WA 285	WG6 Plenary 0800-1000 Room WA 285	
PM WG6 Room WA 285			WG 6 – Meeting Room WA 285	BREAK	
AM WG7 ROOM			WG 7 – Meeting MOVES Conf ROOM	WG 7 Plenary 1030-1230 Room WA 285	
PM WG7 ROOM			WG7 – Meeting MOVES Conf ROOM		
	HOD/C and	MOVES Inst.		HOD/C / Drafting	
	Liaison	Presentations		Committee Mtg	
285	1730-1900 Room WA 285	1630-1800, Social Dinner 1900 Coast Guard Pier		for Plenary Prep 1800 Room WA 285	

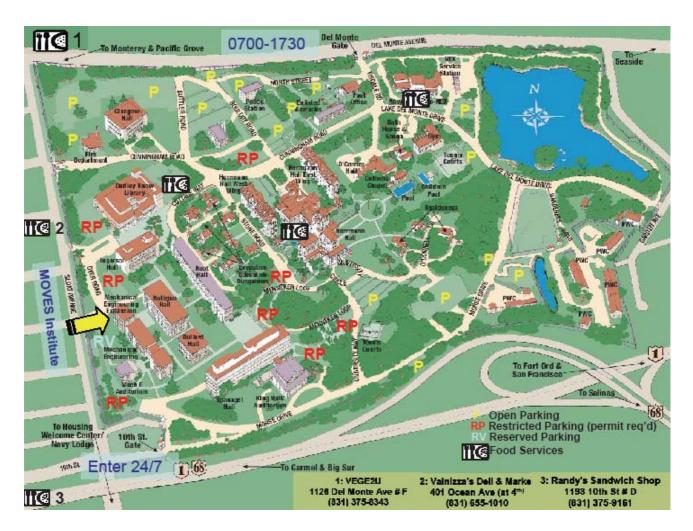
Attachment 2 - Maps



Hyatt Regency Monterey Hotel Location 1 Old Golf Course Road Monterey CA 93940-4908 +1 831 372 1234







NAVAL POSTGRADUATE SCHOOL CAMPUS MEETING LOCATION MOVES INSTITUTE, 700 DYER ROAD / MECHANICAL ENGINEERING BLDG Wa-275, Wa-285 MONTEREY CALIFORNIA

Attachment 3 - Registration Forms

Please forward completed registration forms to *Terry Norbraten* at the US Naval Postgraduate School / MOVES Institute *and Laura Moore*.

Terry Norbraten (tdnorbra@nps.edu)

Direct: +1-831-656-7593; Fax: +1-831-656-7599,

Laura Moore (Laura.A.Moore@NGA.mil)

Direct: +1-314-676-0290 Cell: +1-314-616-2905

Form of Registration ISO/IEC SC24 and Joint Task Force JUNE 23-27 2008					
Non – US Delegates					
Name: Last					
(First, Middle):					
Date of Birth:					
Place of Birth:					
B 411 1					
Passport Number:					
Country of Posidones					
Country of Residence:					
Citizenship:					
Old Zollomp.					
Occupation/Position:					
•					
Employed by:					
Estimated Date of Arrival:					
Attending which sessions:					
SC24 WG6 and Plenary					
SC24 WG7 and Plenary					
SC24 WG8 and Plenary					
HOD/C and Liaisons					
Joint Task Force					
DGIWG Imagery Roadmap (June 20)					
Attending Social Dinner					
(Tuesday Evening \$50 US Optional)					
Number of guests including yourself					
Estimated Date of Departure:					

Please forward completed registration forms to *Terry Norbraten* at the US Naval Postgraduate School / MOVES Institute *and Laura Moore*.

Terry Norbraten (tdnorbra@nps.edu)

Direct: +1-831-656-7593; Fax: +1-831-656-7599,

Laura Moore (Laura.A.Moore@NGA.mil)

Direct: +1-314-676-0290 Cell: +1-314-616-2905

Form of Registration ISO/IEC SC24 and Joint Task Force JUNE 23-27 2008					
US Delegates Only					
Full Name: as it appears on					
Government issued ID					
Contact information:					
Email address:					
Employed by:					
Place of employment:					
Phone Number:					
Attending which sessions:					
Please check					
SC24 WG6 and Plenary					
SC24 WG7 and Plenary					
SC24 WG8 and Plenary					
HOD/C and Liaisons					
Joint Task Force					
DGIWG Imagery Roadmap (June 20)					
Attending Social Dinner					
Tuesday Evening (\$50 US Optional)					
Number of guests including yourself					